

QUESTIONS AND RESPONSES FOR RFP ON LOCAL ELECTRICITY SECTOR EXPERT SUPPORT – AFGHANISTAN ELECTRICITY SECTOR GOVERNMENT AND MANAGEMENT ASSESSMENT – AFGHANISTAN

QUESTION. Are the DUNS number and proof of SAM registration mandatory? Is it possible to obtain these in Afghanistan?

ANSWER: As our RFPs state, a DUNS number and proof of SAM registration are absolutely mandatory, proposals that do not include these (or proof that a bidder is in the process of obtaining these) will not be considered.

It is possible to obtain both the DUNS number and SAM registration in Afghanistan, and both services are free of charge. For more information please refer to:

- Overview: <https://www.sba.gov/federal-contracting/contracting-guide/basic-requirements> and <http://www.aptac-us.org/sam-registration-is-free-be-careful-what-you-pay-for/>
- DUNS: <https://www.dnb.com/duns-number.html>
- SAM registration: <https://www.sam.gov/SAM/>

QUESTION. In the RFP the overall period of this assignment has been shown between **April 1, 2018 and June 30, 2019** which if calculated from **February 2019** then comes to be approximately as 6 months whereas it has been further mentioned that the actual duration of the assignment will be **six (6) weeks**. So for costing of the Experts what duration shall we take? Will it be for 6 months or 6 weeks only?

ANSWER: The overall period of the assignment is indeed longer, but we will require the services of local consultants for only 6 weeks (as long as our international consultants are deployed to Kabul). Therefore, when you prepare your financial proposal, the duration should be 6 weeks.

QUESTION. Our company is currently waiting to receive our DUNS number so we may register for SAM. We wanted to know if it is possible to state this in our proposal and provide the relevant numbers and proof of registration once it has been received. If not, is there another way for us to proceed?

ANSWER: We will accept proof that a bidder is in the process of obtaining a DUNS number or SAM registration (scans of confirmation emails, etc.)

QUESTION. Shall we consider **Vehicle Cost** required for transportation in our proposal?

ANSWER: It is not necessary to include vehicle costs in your proposal. When international consultants are deployed to Kabul and the local experts are required to accompany them to meetings, USEA will provide secure transportation.

QUESTION. Where shall be the office location? Shall we consider the **office cost** including **office equipment** and **maintenance cost, food** etc.?

ANSWER: We do not anticipate needing an office in Kabul. When international consultants are deployed to Kabul, the local experts can meet with them at their hotel. All the work that they will be required to

complete before the international consultants arrive to Kabul (such as scheduling meetings at the Ministry or DUBS) can be done from their homes.

QUESTION. Do the local support personnel have to be permanently located in Afghanistan and also be able to speak Pashto and Dari?

ANSWER: They do not have to be permanently located in Afghanistan but must be present in Kabul for the duration of the assignment. And they must have Pashto and/or Dari skills as we don't believe that they could be effective without local language skills.

QUESTION. Should we submit separate proposals for the rfps or one will do?

ANSWER: Please submit separate proposals. It is necessary to fulfill US Government procurement requirements and the requirement of our evaluation process.

QUESTION. Could you please send us a sample or template for the financial proposal and if permissible a technical proposal format.

ANSWER: We do not require any specific templates for financial proposals, a simple table will be perfectly acceptable.

Name of Consultant/Item/ Service	Hourly Rate (US\$)	Daily Rate (US\$)	Proposed No. of Days	Total Cost (US\$)
Consultant				
Anything else you would like to include (taxes, phone, etc.)				
Anything else you would like to include (taxes, phone, etc.)				
Total:				

We also do not require technical proposals to adhere to any particular format, as long as it includes proposed consultants' resumes highlighting relevant experience, and a short (1 page) write-up to show that the bidder understands the nature of the assignment.